

Township Manager Report

For meeting held January 5, 2017

December Township Manager Business:

1. Contacted Penelec – reviewing street light change to LED – in process – checked with Constellation Energy – rate stays locked as is 4.72 cents per KWH
2. Phone calls made to verify & recruit positions within the Township.
3. Worked on Evacuation plan. Found limited help for chain of command due to Holidays – should be complete for review for FCB meeting. Will set up meeting with Supervisors called Eric Casanave. Will be reviewing next year's projects safety of signs, abandoned pipes, cables in Laning Creek etc...
4. Called State Police for threatening messages left at Township regarding Bike Trail Project.
5. Sent paperwork for River Town application. Will help with tourism & Grant monies
6. Attended Organization meeting 1/3/17
7. Discussed mini cell towers with Verizon. Poles are 45' tall working on row with Penndot and land owners.
8. 2 Pole lights not working – PA Ave and Lake Road & Schmieg reported to Penelec – 3 weeks to fix
9. Addressed permit issue on rental on PA Ave – Erb Inspection is working on corrections for this rental unit
10. Recycle Day - attended
11. Review of Company Handbook for 2017. Checked all job duties for each employee

12. Rode RT 6 Golden Mile with Supervisor. They documented sign issues.
13. Contacted DEP on exposed abandoned gas, cable, phone lines in Laning Creek – Working on removal.
14. Called Comcast – they notified me that basic cable will be provided to EMS and Townships at no charge when contract is signed.
15. Checked all roads culverts, pipes & ditches with Roadmaster.
16. DCNR Grant approved (Boat Launch) awaiting further notice.
17. Visited most of merchants on RT 6 Golden Mile. Just saying hello, thank you, happy holidays.
18. BCCD – Tim Robinson was in. We discussed further drainage on Harmony Hill.
19. Called Dustin Bishop of Bishop Construction – Instructed Roadmaster to ride Hillside Drive. Result: 2 manhole covers are to be replaced in spring. Slight bumps to be reviewed again in spring. Bishops will resolve all issues.
20. Ordered and reviewing PSATS Law service manual.
21. Started review of Township Code Book Class II.
22. Red light at Town Center not working. Called Lecche Electric to fix.
23. Setting up A NIMS (National Incident Management System) meeting with Bradford County Emergency Management Coordinator B. Barnes. All Supervisors and staff to attend. Meeting will be scheduled with R. Lebo and all employees of Wysox Township per Township manager's instruction. Also we are trying to get some other Township or Borough participants to attend. Course is no cost.
24. Attended Progress Authority meeting - Nothing to report.