

WYSOX TOWNSHIP
MINUTES OF THE REGULAR MONTHLY MEETING
January 11, 2018

Chairman William Them called the regular meeting to order at 5:00 PM.

Present at the meeting were Supervisors William Them, Evan Barnes, and Thomas Thompson III; Township Manager, Jon Kulick, Township Secretary, Sherry Jackson and Road Master Todd Maynard.

There were 4 visitors present.

Thompson motioned to approve the minutes of the previous meeting held on December 12, 2017. Barnes 2nd. 2 Ayes. Barnes motioned to approve the minutes of January 2, 2018.

Thompson 2nd. 3 Ayes

Visitors Comments: None

The Township Manager/Zoning Officer report will be posted on Website for review.

The Road Master report will be posted on Township Website for review.

Fire Department: None

Emergency Management Coordinator Report: Bob Lebo stated that we were in a flood watch for are area until sometime Saturday. Potential ice jam. Lebo is waiting on literature from Senator Yaw's office for his presentation. Lebo requested permission from the Township to make copies for handouts to the public. The board gave the okay and for Lebo to get with the Township Manager and Secretary.

EMS report – No report

Solicitor gave his report.

The Treasurer gave report.

Under Old Business:

- New Building – Wysox Fire Company met and approved preliminary drawings. Them presented the letter from the Fire Company. Them motioned to send approval back to engineer. Hope to advertise for bids by the end of April. Thompson 2nd. 2 Ayes. Barnes abstained and then submitted his conflict of interest to the Secretary
- New backhoe – still in process - tabled
- COG Ordinance - tabled

Under New Business:

- Wages for Road Crew - incorrect information presented at the reorganizational meeting. Them motioned to increase Road Crew pay by 5%. Barnes 2nd. 3 Ayes. Todd Maynard to receive \$21.00 per hour and Clayton Aylesworth to receive \$14.70 per hour.
- Employee Retirement Program – Board budgeted to put a retirement in place for 2018. After Township has the plan for 3 years – the Township can apply to the State to be reimbursed. The plan will be pre-tax. The Board interviewed the 2 Companies that provided a proposal. Barnes motioned to approve using INR Advisory Services, LLC; 115 W. State St; Media Pa for the Retirement Plan. Thompson 2nd. 3 Ayes. Barnes motioned to approve the Township to contribute 3% of the employee’s compensation for all full time employees – Quarterly. Part time employees may contribute on their own but the Township doesn’t contribute for part time employees. Them 2nd. Discussion on when it will be submitted. Barnes amended his motion to be submitted on pay period. Thompson 2nd. 3 Ayes.
- Barnes motioned to draft Ordinance and advertise the Retirement Program. Them 2nd. 3 Ayes.
- DCNR – Need signatures from the Supervisors stating that the Township is on board to continue with the grant process and funds for the Wysox Park. Barnes motioned to sign the letter of commitment. Thompson 2nd. 3 Ayes
- Progress Authority – vacancy need to be filled. Them motioned to move Jon Kulick from the at large member to the municipal member and appoint Aaron Welles to fill the at large member opening. Thompson 2nd. 3 Ayes
- Thompson Accounting had a name change. Them motioned to appoint Carmalt, Denault & Thompson P.C. as auditing firm for 2018. Barnes 2nd. 2 Ayes. Thompson abstained, then submitted his conflict of interest to the secretary.
- Veterans Park donation – Them motioned to not donate at this time. Barnes 2nd. 3 Ayes
- Employee handbook – submitted a change. The Township will no longer offer Health Insurance for employees as a benefit. It may still be purchased by a Supervisor at the Supervisors’s sole expense or by an employee at the employee’s sole expense. Them moved to include the change into the handbook. Barnes 2nd. 3 Ayes
- Checks written report. Them motioned to approve. Barnes 2nd. 3 Ayes

Meeting adjourned at 5:26 PM

Respectfully,

Sherry Jackson
Secretary/Treasurer